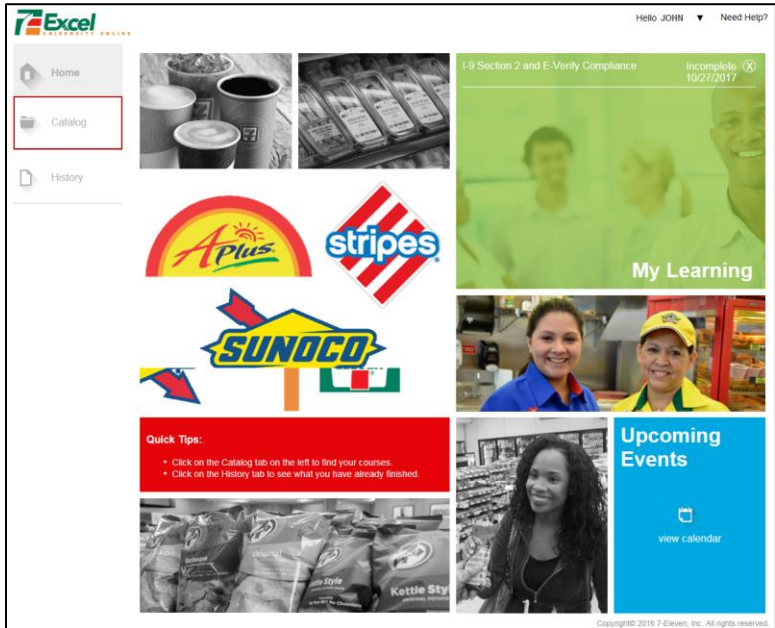
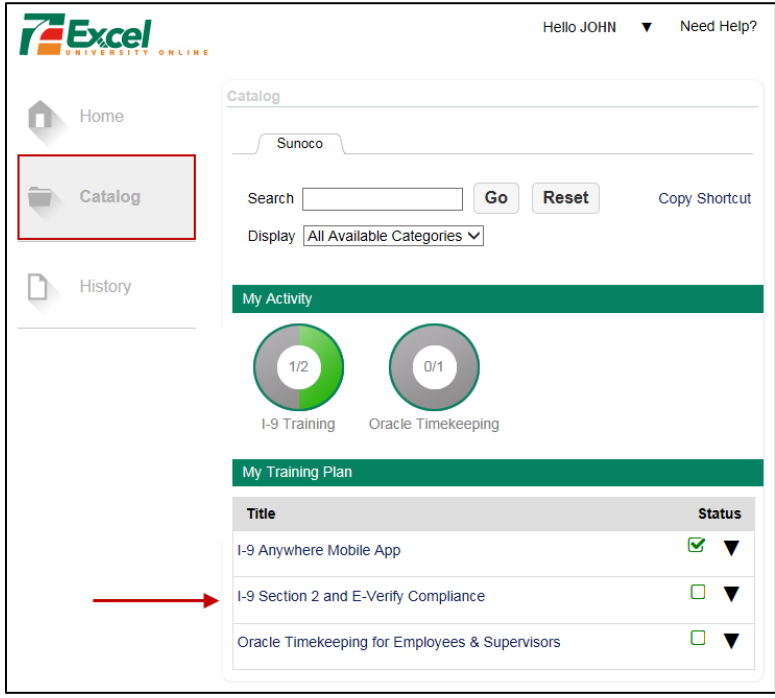




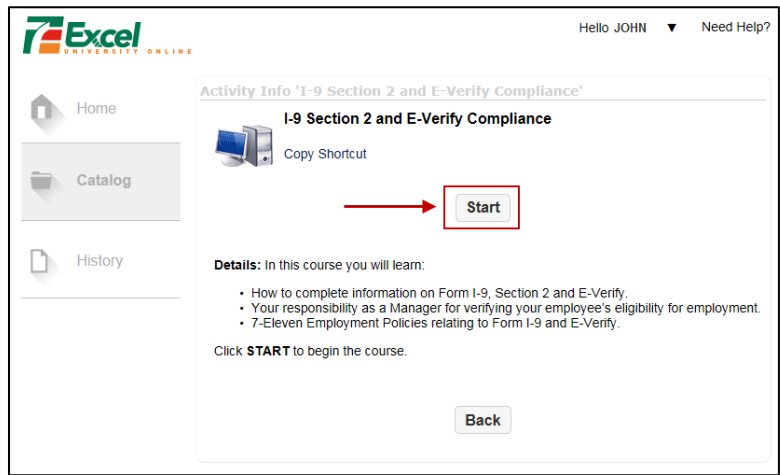
TAKE TRAINING

| Action | Screen | | | | | | | | |
|--|---|-------|--------|-------------------------|---------------------------------------|---------------------------------------|----------------------------|--|----------------------------|
| <p>1 From the 7 Excel University home page, all required courses will appear in the green My Learning box on the home page. Simply click on the name of a course.</p> |  | | | | | | | | |
| <p>2 You can also view all available courses by clicking on the Catalog tab on the left. Then, locate and click on the name of the course from the list under My Training Plan.</p> |  <table border="1" data-bbox="901 1543 1429 1732"> <thead> <tr> <th>Title</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>I-9 Anywhere Mobile App</td> <td><input checked="" type="checkbox"/> ▼</td> </tr> <tr> <td>I-9 Section 2 and E-Verify Compliance</td> <td><input type="checkbox"/> ▼</td> </tr> <tr> <td>Oracle Timekeeping for Employees & Supervisors</td> <td><input type="checkbox"/> ▼</td> </tr> </tbody> </table> | Title | Status | I-9 Anywhere Mobile App | <input checked="" type="checkbox"/> ▼ | I-9 Section 2 and E-Verify Compliance | <input type="checkbox"/> ▼ | Oracle Timekeeping for Employees & Supervisors | <input type="checkbox"/> ▼ |
| Title | Status | | | | | | | | |
| I-9 Anywhere Mobile App | <input checked="" type="checkbox"/> ▼ | | | | | | | | |
| I-9 Section 2 and E-Verify Compliance | <input type="checkbox"/> ▼ | | | | | | | | |
| Oracle Timekeeping for Employees & Supervisors | <input type="checkbox"/> ▼ | | | | | | | | |



3 Click on Start.

Note: If you are unable to complete the course in one sitting, you can close the course on any page. When you return, click on Continue (instead of Start), and the course will resume from where you left off.



4 Some courses may have more than one lesson. In this case, click on each lesson, and then click Start.

