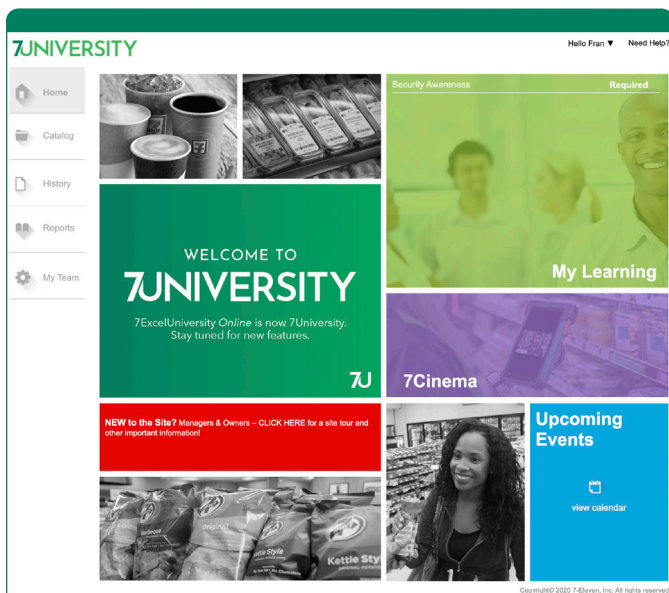


The “My Learning” Box

Courses that you have started, but haven’t yet completed, will appear here. This allows you to quickly resume the course where you left off.

Also, courses that are required will appear here (Corporate stores only). Once you complete the course, it will automatically be removed from this list.



▶ Begin a Course

1. Click on the **Course Title**.

↺ Resume a Course In-Progress

1. To resume the course where you left off, click on the **Course Title**.
2. The course may prompt you with a question like “Would you like to resume where you left off?” Click **Yes**.

ⓧ Remove a Course from My Learning

If you started a course, but no longer wish to complete it, you may remove it from My Learning. Courses marked as Required cannot be removed.

1. Click on the “**X**” button next to the Course Title.
2. A pop up will appear, asking if you are sure you want to delete the course.
3. Click **OK** to remove the course. The course will not show in My Learning but will still be available in the Catalog.

The “7Cinema” Box



▶ Start a 7Cinema Video

1. From your 7University Home Screen, click the purple box called “**7Cinema**.”
2. Click the drop down list to sort by category.
3. Click the **Video Title** to begin.